



Arnold Schwarzenegger, Governor



State of California
Health and Human Services Agency

Director's Office
Department of Rehabilitation
721 Capitol mall
Sacramento, CA 95814
(916) 558-5802 VOICE
(916) 558-5806 FAX
(916) 558-5807 TTY

Kerry Gantt
Chief, Audit Services
721 Capitol Mall
Sacramento, CA 95814

December 28, 2009

Dear Ms. Gantt:

The Department of Rehabilitation (DOR) has carefully reviewed the Draft-Internal Control Review For The Period Ending December 31, 2009. This report contains information concerning the internal accounting and administrative controls within various Sections, Divisions, and Districts of the DOR statewide.

The DOR is in general concurrence with the audit findings in this report. Management is working to address the issues to ensure compliance with applicable laws, regulations, and state standardized forms. Findings will be addressed individually in the Corrective Action Plan.

As noted in the attached response dated March 13, 2009, DOR staff have previously been informed of findings related to Statewide Travel Expense Claims and are in general concurrence. The Administrative Services Division will continue its work to resolve the issues and ensure travel expense claims are in compliance with applicable laws, regulations, and state standardized forms.

Additionally, the appropriate DOR divisions and sections have reviewed all other findings contained within this report and will move to identify appropriate actions for implementation to correct the deficiencies identified.

Kerry Gantt
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Thank you for the opportunity to respond to the Internal Control findings identified in this report. Completing the Corrective Action Plan and following through on actions to be taken will be a top priority for the DOR sections involved.

Sincerely,

A handwritten signature in black ink, appearing to read 'Luciana Profaca', written in a cursive style.

Luciana Profaca, Ph.D.
Chief Deputy Director

attachment